

**No. PS/Adv (Plg)/Misc-IV/2024**  
**Government of Himachal Pradesh**  
**'Planning Department'**

From

The Secy. (Finance/Planning) to the GoHP,  
-cum-Chairman Task Force Committee  
Shimla-02

To

1. All the Administrative Secretaries to the GoHP Shimla-02
2. All the HoDs, H.P.
3. All the Deputy Commissioners, H.P.
4. DGM, UCO Bank and Convener SLBC Shimla, H.P.

Dated: Shimla-02 the

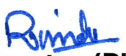
02<sup>nd</sup> August, 2025

**Subject: Regarding minutes of meeting.**

Sir,

Pl. find enclosed herewith the minutes of meeting held on 25.07.2025 under the chairmanship of the Chief Secretary to the GoHP in the Conference Hall of Armsdale Building (Phase-I) H.P. Sectt. Shimla-02 and in virtual mode with Deputy Commissioners for necessary action Please.

Yours faithfully,

  
**Jt. Director (Plg.)**  
**-cum-**  
**Convener Task Force Committee**


Endst. No. as above

Dated: Shimla

2<sup>nd</sup> August, 2025

Copy is forwarded to the following for information/necessary Action pl.

1. All the members of Task Force Committee
2. Addl. Director, Treasury, Accounts & Lotteries, Kasumpti Shimla-09
3. Sr. PS to the Chief Secretary to the GoHP.
4. PS to Pr. Secy. (Fin./Plg.) to the GoHP)
5. Pr. Pvt. Secy. to Secy. (Fin./Plg.) to the GoHP.
6. PA to Adviser (Plg.) H.P.

  
**Jt. Director (Plg.)**  
**-cum-**  
**Convener Task Force Committee**

**Minutes of the meeting held under the Chairmanship of Chief Secretary to the Government of Himachal Pradesh for improving Financial Management in HP on 25.07.2025**

**List of Participants at Annexure- 'A'**

1. A meeting was held on 25.07.2025 (12.00 PM) under the chairmanship of Chief Secretary to the Government of Himachal Pradesh in the Conference Hall of Armsdale Building Phase-I for improving financial management in HP and to review the status of funds deposited by the various departments (Interest and Principal amount) as per decisions taken in previous meetings held under the chairmanship of Hon'ble Chief Minister on 20.05.2025 and 21.05.2025. All the Deputy Commissioners joined this meeting through virtual
2. At the outset, the Chairman of the Task Force Committee Dr. Abhishek Jain, Secretary(Finance/Planning) welcomed the Chief Secretary, Pr. Secretary (Finance & Planning), Administrative Secretaries to the Government of Himachal Pradesh and other participants who were present in the Conference Hall and made a detailed presentation upon the progress made towards the points on which decisions were taken in the last meetings.
3. The Chairman applauded the Secy. (Fin. & Plg.) Dr. Abhishek Jain for doing the effective review of the unspent funds of various schemes, interest not deposited into treasury, inoperative bank accounts etc. of all the departments in coordination with the Task Force Committee and bankers. Director Treasury, Accounts and Lotteries apprised that there is some duplication of information shared by the department and funds deposited into treasury which is being reconciled. The Chairman Task Force Committee gave a brief presentation of such departments who have not deposited the principal amount or either deposited very less amount into treasury. In this regard, the following directions were given by the Chief Secretary: -
  - The Budget Division of the Finance Department will examine the proposals of such departments when they put demand for additionality/Grants-in-Aid and take decisions in view of the funds available with them in bank accounts or in the shape of FDRs.
  - The Pr. Secretary (Fin. & Plg.) directed the representative of AD (Tpt.) to deposit the funds provided for establishment of Transport Nagar's into treasury keeping a token amount in bank account.

- The Administrative Secretaries will ensure to calculate the interest accrued on the funds provided under Externally Aided Projects (EAPs) and deposit it into the treasury.
4. The Secretary (Finance) reiterated that the data regarding funds of various departments in banks, details of inoperative Bank Accounts have already been shared with Administrative Secretaries/HoDs and necessary instructions to deposit principal amount, interest accrued and to make inoperative bank accounts operative have already been issued and are also available on the official website of the Planning and Finance Department.
  5. **Funds lying with Deputy Commissioners:** - The funds amounting to Rs. 130.57 Cr have been deposited by all the Deputy Commissioners pertaining to Planning Head Schemes (Unspent & interest) and maintenance corpus of VMJS. All the DCs were requested to deposit the interest as well as the principal amount of the schemes other than Planning Heads into Treasury.
  6. **Inoperative Bank Accounts**
    - Instructions in this regard have been issued to all the Deputy Commissioners alongwith copy endorsed to Sub-Divisional Officers (Civil) on dated 7<sup>th</sup> May, 2025 with the request that Deputy Commissioners will direct the respective Sub-Divisional Officers (Civil) to take immediate and coordinated action with the departments and bankers in their jurisdiction to make the inoperative bank accounts operative complying with KYC and operational norms which has further reiterated on 14.05.2025.
    - The Chairman directed that all Deputy Commissioners shall ensure to make these Inoperational bank operational after issuing necessary directions to the Sub-Divisional Magistrates and action taken report in this regard will be shared with the Chief Secretary office on every Monday after 1<sup>st</sup> September, 2025 by the Task Force Committee.
  7. **Details of FDs with maturity date :-** It was decided that all the departments will deposit the interest of non-exempted FDRs into treasury on its maturity.
  8. **Deactivated Bank Accounts/DEAF Bank Accounts:-** Depositor Education and Awareness Fund (DEAF) is maintained by RBI and contains amount that lie unclaimed in bank accounts (Savings/Current/FDRs etc.) for a specific period (10 years or more). During the meeting, the Secretary (Fin./Plg.) apprise that around Rs. 90.00 Cr of DEAF accounts of various departments has been

transferred to RBI. The Chairman requested all the departments to initiate the claim of this amount with proper documentation with the concerned bank branch. The Chief Secretary also requested to provide the information of funds lying in DEAF account so that this matter can be taken up with RBI.

#### **9. Removing dead beneficiaries of government schemes**

During the previous meeting the Chairman Task Force Committee had made a presentation to identify the deceased/fake beneficiaries of welfare schemes, SAHARA Yojana, Mukhya Mantri Awas Yojana and Skill Allowance. As per the directions of the Hon'ble Chief Minister, the Director Department of Digital Technology & Governance was requested to share the data base of the respective departments to take further action to remove such dead persons existing as beneficiaries under the government schemes. The Chairman requested to concerned Administrative Secretaries to the needful on this issue.

In his concluding remarks, the Chief Secretary emphasized the importance of prudent financial management, particularly the need to reconcile and transfer unspent funds, interest amount and funds lying in inoperative bank accounts/DEAF accounts. The Chief Secretary also commended the work done by the Secretary (Finance/Planning) Dr. Abhishek Jain and his team by doing detailed department and bank wise data crunching and coordination with various stakeholders. He also emphasised that this efforts on behalf of the Secretary (Fin./Plg.) has really streamlined the accounting system of all the departments.

The meeting ended with vote of thanks to the chair.

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**LISTS OF PARTICIPANTS PRESENT IN THE MEETING OF REGARDING UNSPENT FUNDS/BALANCES HELD ON 25.7.2025 AT 04:00 PM UNDER THE CHAIRMANSHIP OF CHIEF SECRETARY TO THE GOVERNMENT OF HIMACHAL PRADESH IN ARMADALE CONFERENCE HALL, H.P. SECRETARIAT.**

<b>Sr. No.</b>	<b>Name of Participants</b>
1.	Sh. Kamlesh Kumar Pant, Addl. Chief Secretary (Forest, Revenue, Home & Vigilance)
2.	Sh. Devesh Kumar, Principal Secretary (Finance, Planning, UD, TCP)
3.	Dr. Abhishek Jain, Secretary (Finance/Planning)
4.	Ms. M. Sudha Devi, Secretary (Health)
5.	Ms. Priyanka Basu Ingty, Secretary (Fisheries, L&E, P&S, YSS)
6.	Sh. C. Palarasu, Secretary (Agriculture, Horticulture)
7.	Sh. Ritesh Chauhan, Secretary (AH)
8.	Sh. Rakesh Kanwar, Secretary (CM, Education, LAC, MPP, IPR, SAD)
9.	Sh. Sandeep Kadam, Secretary (TE)
10.	Sh. Ashish Singhmar, Secretary (SJ&E)
11.	Sh. Rajesh Sharma, Secretary (RD/PR)
12.	Ms. Rakhil Kahlon, Secretary (Ayush)
13.	Sh. Ashwani K. Sharma, Special Secretary (Health and Family Welfare)
14.	Sh. Vijay Wardhan, Special Secretary (Finance)
15.	Sh. Vijay Kumar, Special Secretary (Forest)
16.	Sh. Rohit Jamwal, Director, Ayush
17.	Sh. Ashish Kohli, Director, School Education
18.	Sh. Amitabh Gautam, PCCF (Wildlife)
19.	Ms. Ritika, Director land Records
20.	Sh. Jitender Sanjta, Secretary HPERC
21.	Sh. Hemis Negi, MD, HPSAMB
22.	Ms. Niraj Chandla, Addl. CEO (Election)
23.	Dr. Basu Sood, Adviser (Planning)
24.	Dr. Sanjay Bhagwati, Joint Director, U.D.
25.	Sh. Pradeep Kumar, Addl. Secretary (Finance)
26.	Sh. Ram Dev, OSD, Finance Department
27.	Sh. Vikram Singh Negi, Joint Secretary (TD)
28.	Sh. Sameer Rastogi, PCCF, HOFF
29.	Sh. Suresh Sharma, Addl. Director of Agriculture
30.	Sh. Ravinder Kumar, Jt. Director, Planning Department
31.	Sh. Kailash Chauhan, Joint Director, Tribal Department
32.	Sh. Pratap Singh Parashar, ACF, Department of Forest
33.	Sh. R. Lalnun Sanga, APCCF, Forest Department
34.	Sh. Anish, DCF (Fin), Forest
35.	Dr. Gopal Beri, Dy. MD, DHS
36.	Sh. Kuldeep Singh, JC (F&A), UD
37.	Sh. Munish Soni, SM (F) HPPCL

38.	Sh. Manoj Kumar, DGM (Fin) HPPCL
39.	Sh. Vikas Jasrotia, Deputy Controller, DME&R, Medical Education
40.	Sh. B.R. Tolta, Dy. Controller (F&A)
41.	Sh. Yash Paul Sharma, Joint Controller (F&A), NHM
42.	Sh. Gauri Shankar, Deputy Controller (F&A) Agriculture
43.	Sh. Bharat Bhushan, Dy. Controller, PHQ
44.	Sh. Pankaj Sharma, SP Welfare, PHQ
45.	Dr. A.D. Bhardwaj, Controller (F&A)
46.	Sh. Navin Rana, HPFAS, ACF, HIMCOSTE
47.	Sh. Umesh Pathania, STO, HIMCOSTE
48.	Sh. Bhim Chand, AC(F&A), W&CD
49.	Sh. Chander Mohan Sharma, Deputy Director, Deptt of E&S
50.	Sh. Siddhartha Acharya, Registrar, University of Horticulture and Forestry
51.	Sh. M.S. Bhatia, Comptroller, University of Horticulture and Forestry
52.	Sh. Dinesh Gupta, Deputy Secretary (Home)
53.	Sh. Bhuvnesh Sharma, Deputy Secretary (Education)
54.	Sh. Manjeet Singh, Under Secretary (Education)
55.	Ms. Vandana, Under Secretary (Industries-B)
56.	Sh. Puneet Seth, Under Secretary (Transport)
57.	Sh. Pradeep Chauhan, Under Secretary (FCS&CA)
58.	Sh. Man Mohan Chopra, Under Secretary (Home)
59.	Sh. Roshan Lal, Directorate, ESOMSA
60.	Sh. Amit Gupta, SE, DOE
61.	Sh. Narender Sharma, Joint Controller (F&A)
62.	Sh. Shri Kant, DC(F&A), PWD
63.	Sh. Jai Chand Sharma, SO, Industries
64.	Sh. Chetan Kumar, Section Officer
65.	Sh. Anil Vaid, Superintendent
66.	Sh. Kuldeep Kumar, Superintendent Gr-II, Prisons
67.	Sh. Rahul, JOA(IT), WCD Directorate